

## RESOLUTION #24- 33

### PAYROLL

**WHEREAS**, the "A" and "D" portions of the Court Clerks 03401 budget were under funded at the adoption of the budget by \$97,981 for the "A" budget and \$40,741 for the "B" budget due to a summary formula error on the excel sheet given to Auditing to enter into the budget.

**WHEREAS**, the shortfall has been somewhat mitigated year to date as we have had vacant positions over the first six months of the fiscal year, and

**WHEREAS**, those vacant positions have been filled and the Court Clerks budget will require those positions to be fully funded for the final five months of this fiscal year, and

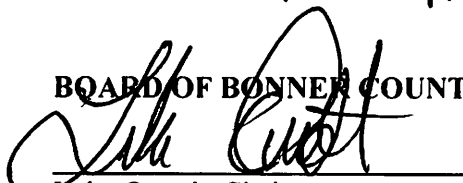
**WHEREAS**, the remaining 5 months' portion of the fiscal year shortfall is \$40,825 for the "A" budget, and \$17,111 for the "D" budget, totaling \$57,936, and

**WHEREAS**, the Justice Fund Statutory Contingency fund can be used for this.

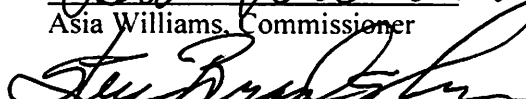
**NOW, THEREFORE, BE IT RESOLVED** that the Board of County Commissioners authorize the transfer \$40,825 from the Justice Fund Contingency to Account # 03401-6020 and transfer \$17,111 from the Justice Fund Contingency to Account # 03401-03401-6150 for a total of \$57,936.

DATED THIS 28th day of May, 2024.

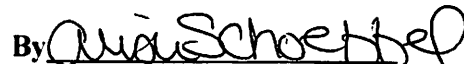
**BOARD OF BONNER COUNTY COMMISSIONERS**

  
Luke Omodt, Chairman

  
Asia Williams, Commissioner

  
Steve Bradshaw, Commissioner

**ATTEST:** Michael W. Rosedale

By   
Deputy Clerk



## **Bonner County Clerk**

**Michael W. Rosedale**

Clerk of the District Court  
Ex-Officio Auditor & Recorder  
Clerk of the Board of County Commissioners  
Chief Elections Officer

May 28<sup>th</sup>, 2024

### **MEMORANDUM**

**To:** Commissioners

**From:** Michael Rosedale & Alissa Clark

**Re:** Court Clerk Salary "A" & Benefits "D" budget funding

**Description:** In working with the Court Director on their current year budget, it became apparent that there is something wrong in the A & D portion of their budget. The Court was burning personnel budget at the proper rate, but were down 3 people most of the first half of this current fiscal year. In researching how this could be, the spreadsheets used to calculate what was brought over into Munis had two formulas in it that decreased the proofed amount to be imported to Munis by \$97,981 for the "A" budget and \$40,741 for the "D" budget.

The good news is that we were hobbling along at about 85% of our staff during the first half of the fiscal year, but now we are back at full staff. The remaining 5 months shortfall works out to be \$40,825 for the "A" budget, and \$17,111 for the "D" budget, totaling \$57,936.

This is just for our baseline Court Clerk staff payroll.

Bonner County can utilize the Justice Fund Contingency for this purpose. This will require a unanimous vote.

**Legal Review:** \_\_\_\_\_

**Distribution:** \_\_\_\_\_ Original to  
\_\_\_\_\_ Copy to the BOCC Office

A suggested motion would be: **Mr. Chairman based on the information before us I move to approve Resolution #24-33 authorizing Bonner County transfer \$40,825 from the Justice Fund Consistency to Account # 03401-6020 and transfer \$17,111 from the Justice Fund Consistency to Account # 03401-03401-6150 for a total of \$57,936.**

Recommendation Acceptance: ☒ yes ☐ no

*[Signature]*  
Luke Omodt, Chairman

Date: 5-28-24